

**WASHINGTON HEALTH BENEFIT EXCHANGE
AGENTS AND BROKERS TECHNICAL ADVISORY COMMITTEE (TAC) CHARTER**

Adopted June 13, 2012

Revised July 24, 2014

Revised June 30, 2022

Establishment

The Agents & Brokers Technical Advisory Committees (TAC) is established as permitted under Article III, Section 3.2 of the Health Benefit Exchange Board By-Laws.

Purpose

The Exchange seeks to utilize the expertise and professional perspectives of its technical advisory committee members on various business and policy efforts to advance its Mission and Objectives.

Members of the Agents and Brokers TAC provide expertise, experience and professional perspectives related to incorporating and utilizing agents and brokers in the Exchange. Using the Exchange's Mission and the Board's Equity Statement as guides, TAC members shall deliberate and provide comments to staff and to the Board, as requested.

All TACs are created by resolution of the Board. Changes to the Agents and Brokers TAC and changes to the charter must be approved by the Board.

Meetings

Exchange staff coordinates TAC meetings and creates agendas based on Board, Board Committee discussions, and Exchange priorities.

Agents and Brokers TAC meetings may be held in-person and/or via virtual technology and occur approximately every other month, or as needed. The meetings are open to the public. TAC meeting agendas will be provided in advance to members, along with appropriate briefing materials. The TAC shall keep regular minutes of its proceedings. TAC meeting agendas, meeting minutes, and meeting materials will be posted on the Exchange website.

Membership

The Board is responsible for appointing TAC members, which are recommended by the Board's Nominating Committee. The Agents and Brokers TAC shall not exceed eight members at any given time.

Agents and Brokers TAC members shall serve two-year terms, beginning July 1. Based on engagement, or lack thereof, the Exchange reserves the right to end a membership term early. If a member of the Agents and Brokers TAC leaves the Committee, the Nominating Committee will

take into consideration the areas of expertise represented, as well as the needs of the TAC, and will make a recommendation to the Board on the appointment of a replacement.